

# Mid Argyll Arts Association

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**REPORT AND ACCOUNTS  
FOR THE YEAR ENDED 30 JUNE 2020**

# MID ARGYLL ARTS ASSOCIATION

## Report of the Management Committee For the year ended 30 June 2020

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The Management Committee presents this report along with the financial statements of the Association for the year ended 30 June 2020.

The financial statements have been prepared in accordance with the accounting policies set out on Page 6 and comply with the Association's constitution and applicable law.

### Constitution and Objects

Mid Argyll Arts Association (MAAA) was formed under a constitution dated 23 June 1983 and is a registered charity.

Working within the area of Mid Argyll, the objects of the Association are:

- to foster and promote the understanding and appreciation of the arts
- to increase the accessibility of the arts to the public
- to assist in the presentation and practice of the arts, including music, dance, drama and the spoken word.

These objectives are achieved mainly through a comprehensive programme of concerts showcasing professional musicians from the UK and beyond and, when the opportunity arises, by organising dance and drama events.

### Organisation

The members of the Management Committee, holding office as shown, who have served during the accounting period and since then are set out on Page 7. Committee members are appointed at the Annual General Meeting and meet six times a year, or more as required, to monitor, evaluate and control the operation of the Association. Committee members receive no remuneration.

### Financial review

The Association receives its funding from Friends' contributions, from tickets sold at concerts, plays, dance displays, etc., and from concert season tickets.

In common with most Scottish Music Clubs, MAAA also receives each year a grant from Enterprise Music Scotland, now renamed Chamber Music Scotland (CMS), for our winter series of six concerts. Their decisions on funding depend largely on two distinct but interconnected criteria: quality of programming, and audience and financial statistics. Our funding has once again been held at £2,300, as requested in our funding application. The awarding panel appreciated our programming choices as being varied and showing support of newer and local artists. They also noted and applauded our external fundraising initiatives. We owe many thanks to those who have made donations especially as it has helped to draw in further funding.

Once again we received excellent support in the form of Friends' contributions and other

donations. During the year £1,885 was donated from anonymous sources.

Our takings from cinema showings amounted to £199, which we remitted to Mid Argyll Youth Development Service who host the events. There is no current plan to continue with cinema showings.

The Association provides free use of its piano to the local Music Society for its annual production and to the Music Festival.

An event with significance for the following year was advice from the Government which led us to cancel the last concert of our 2019/20 season due to the arrival of Covid-19, the repercussions of which follow us into 2021. We also had to cancel the Dance event which was scheduled for May.

### **Investment policy**

Under the constitution, MAAA officers have the power to make any investment which the Committee considers appropriate.

### **Reserves policy**

It is the policy of the Association that the year's programme of events should be self-financing as far as possible, and reserves have been accumulated over recent years.

### **Risk Management**

The Management Committee has assessed the major risks to which the charity is exposed, in particular to the operations and finances of the charity, and is satisfied that systems are in place, including insurance, to mitigate exposure to any major risk.

### **Management Committee**

Some changes have taken place in committee membership this year. We were particularly sorry to lose Jess Grant who died in April 2020, having staunchly supported the Arts Association for many years.

Law applicable to charities requires a management committee to prepare financial statements for each financial year, which give a true and fair account of the charity's financial activities during the year, and of its financial position at the end of the year.

In preparing these financial statements, the trustees are required to select suitable accounting policies and then apply them consistently and prudently. The financial statements have been prepared on a receipts and payments basis.

The Management Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and any other irregularity.

Anne Beckitt (Chair)

*Anne Beckitt*



## **Independent Examiner's Report to the Trustees of Mid Argyll Arts Association**

I report on the accounts of the charity for the year ended 30 June 2020 which are set out on the following pages.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **COVID-19**

Due to the ongoing COVID-19 pandemic and Scottish Government guidance the examination has been carried out on a mainly remote basis, with limited face to face access to trustees. A number of emails have been sent/received and one face to face short meeting have been held between myself and the Treasurer.

### **Independent Examiner's Statement**

In the course of my examination, no matter has come to my attention

- 1) which would give me reasonable cause to believe that in any material respect the following requirements have not been met
  - a) to keep accounting records in accordance with the Act and the Accounts Regulations, and
  - b) to prepare accounts which accord with the accounting records and comply with the Accounts Regulationsor
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



**Susanne Hawkby-Whitwell**

Date: 09 May 2021

# Mid Argyll Arts Association

## Receipts and Payments Account for the year ended 30 June 2020

**2020** **2019**

### RECEIPTS

#### Tickets

Season tickets	1,950	1,900
Single attendance	2,351	3,523

4,301 5,423

Friends' contribution 1,425 1,426

Grants 2,300 2,960

Sponsorship - 600

Donations 1,885 1,650

Bank interest - -

Other 333 375

#### TOTAL RECEIPTS

**10,244** **12,434**

### PAYMENTS

#### Performances

Performer fees	5,150	4,340
Accommodation & meals	1,640	1,016
Travel	373	418

7,163 5,774

#### Venue costs

Hall hire	1,028	1,225
Piano tuning	185	140
Insurance	95	91
Other	22	10

1,330 1,466

#### Marketing

Posters/flyers	90	264
Programme (design, printing)	66	40
Press advertising	120	120
Other	50	318

326 742

#### Administration

Postage, phone, stationery	12	35
Website	710	475
Subscriptions	389	190
Other	86	20

1,197 720

#### Other

Workshops, etc	100	482
Performing rights	-	-
EMS conference	-	-

100 482

#### TOTAL PAYMENTS

**10,116** **9,184**

### NET SURPLUS FOR YEAR

**128** **3,250**

# Mid Argyll Arts Association

## Balance statement for the year ended 30 June 2020

	2020	2019
<b>Opening funds</b>		
Charity deposit account	6,792	6,792
Current account	5,902	2,552
Cash in hand	-	100
	<u>12,694</u>	<u>9,444</u>
Less Creditors	70	70
	<u><b>12,624</b></u>	<u><b>9,374</b></u>
<b>Surplus for year</b>	<b>128</b>	<b>3,250</b>
<b>Closing funds</b>	<u><b>12,752</b></u>	<u><b>12,624</b></u>
<b>Represented by:</b>		
Charity deposit account	6,792	6,792
Current account	5,973	5,902
Cash in hand	57	-
	<u>12,822</u>	<u>12,694</u>
Less Creditors	70	70
	<u><b>12,752</b></u>	<u><b>12,624</b></u>

Approved by the committee and signed on its behalf by:

Margaret Jacobsen

22 Feb 2021

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Secretary

Date

# MID ARGYLL ARTS ASSOCIATION

Notes to the financial statements  
For the year ended 30 June 2020

## Accounting Policies

- **Basis of Accounting**  
The financial statements have been prepared on a receipts and payment basis.
- **All funds are unrestricted.**
- **Resources Expended**  
Expenditure is included on a payment basis and relates to the charitable activity as described elsewhere in this report
- **Income and Grants**  
Donations represent amounts received in the year. Grants received are credited to the statement of financial activities in the year in which they are received.

## MID ARGYLL ARTS ASSOCIATION

<b>Serving during the year on Management Committee</b>		
	Anne Beckitt	Chair; Dance
	Margaret Jacobsen	Secretary
	Sue MacLean	Friends' Secretary
	Ruth Knox	Treasurer
	Philip Bowden Smith Resigned Jun 2020	Music
	Jess Grant Died Apr 2020	Publicity
	Peter Hogbin	Communications
	Gary Devlin Resigned Oct 2019	Local Liaison
	Avril Stewart Resigned Sept 2020	
<b>Supporting Volunteers</b>		
	Stella Gorringe	Minute Secretary
	Norman Beaton	
	Annemarie Kastelein	
	Rowena Ranger	Music
	Fiona Toner	Music
<b>Charity Number</b>	SC006711	
<b>Operational Address</b>	c/o Galeed, Whitegates Road, Lochgilphead PA31 8SY e-mail <a href="mailto:secretary@maaa.org.uk">secretary@maaa.org.uk</a>	
<b>Independent Examiner</b>		
<b>Bankers:</b>	Bank of Scotland Poltalloch Street, Lochgilphead, Argyll, PA31 8LW  Virgin Money Jubilee House, Gosforth, Newcastle upon Tyne, NE3 4PL	